

## **Scottish Sea Farms 'Heart of the Community' Trust (HCT)**

**Application Form** ~ ALL SECTIONS OF THIS FORM MUST BE COMPLETED.

### ***Section 1 – Contact details***

Name of Group:	.....
Main contact name:	.....
Position:	.....
Email:	.....
Tel (day):	.....
Tel (evening):	.....
Correspondence address for application:	.....
.....	Postcode: .....
Is this a Private address: <input type="checkbox"/>	or a Business address: <input type="checkbox"/>

### ***Section 2 – Details of grant proposal***

What is the total cost of the project specified or benefit provided?	.....
How much are you seeking from the Scottish Sea Farms (HCT)?	.....
To whom else have you applied to for funding for this project? How much were you awarded? When was the award made? (If the awards are pending, please detail that information also)	..... .....
Describe the project in 50 words	..... ..... .....
What will the Scottish Sea Farms (HTC) funding be used for? (Please provide an itemised schedule of costs)	..... ..... .....
How will this project be used to benefit the local community?	..... ..... .....
Within the community, how many people will benefit from this project?	.....
What is the timescale for completion of the project?	.....
How will the success of the project be measured?	..... .....

What will be the effect to your project should your application be declined? .....

.....

**Section 3 –About the organisation**

Please provide evidence of your articles of association or constitution. A copy of you latest accounts or projected income and expenditure may also be requested to support your application.

Please describe your group (Voluntary, Trust, Charity etc.) .....

.....

Registered Charity Number (if applicable) .....

What are main activities of your group? .....

.....

When was your group established? .....

How many members are in your Steering Committee? .....

How many other projects and types of project is your group involved? .....

.....

In which geographic areas are these/have these taken place? .....

.....

.....

What was your total income for the last accounting year? £.....

What was your surplus or deficit for the last accounting year? £.....

**Section 4 – Referees**

Referee 1

Name:..... Organisation: .....

Tel (day):..... Position:.....

Referee 2

Name:..... Organisation: .....

Tel (day):..... Position:.....

Declaration: I certify that all of the information either contained within this application form or with supporting documentation is correct. I also declare on behalf of the group described herein that I am authorised to make the application on their behalf. I understand that decision made by the Scottish Sea Farms 'Heart of the Community' Trust is final.

Name (please print):.....

Signature:..... Date:.....

Please return your completed application to:

**Scottish Sea Farms 'Heart of the Community' Trust**  
**Scottish Sea Farms Ltd., Laurel House, Laurelhill Business Park, Stirling, FK7 9JQ**

Scottish Sea Farms Ltd.  
Registered Office: Equitable House, 47 King William Street, London EC4R 9AF  
Registered In England: No. 95800

*“Scottish Sea Farms ‘Heart of the Community’ Trust is designed to enhance our communities and make a real difference to the lives of local people.”*